

## **Standards Committee Member Working Group**

### **Review of Public Participation Standing Orders**

#### **Governance Arrangements**

##### **Reporting Line**

- Reporting to Standards Committee

##### **Composition**

- Chairman/Chair : Chairman of Standards Committee
- Size : Members (including Chairman/Chair)
- Representation: Standards Committee x 4  
Audit, Crime & Disorder and Scrutiny Committee x 2
- Nomination Process: Standards Committee  
Chairman of ACDSC
- Confirmation of Appointments: Chairman of Standards Committee
- Substitutes: Substitutes are not allowed to sit
- Changes to Nominations: Notification to Chairman of Standards Committee

##### **Period of Operation**

- As required by Standards Committee – work to be completed in time for the new Municipal Year in May 2021.

##### **Terms of Reference**

1. The objective is to review current arrangements for public participation within the Council's Procedure rules.
2. The focus of the review is to respond, as far as possible, to the following questions:
  - a. how does the Council encourage those who live, work or are educated in the Borough, to engage with Council/Committee meetings?
  - b. how does the Council promote the opportunities of public participation particularly with those who may fall within the hard to reach groups.
3. To develop proposals for changes to the Council's Procedural Rules in time for the start of the new Municipal Year in May 2021